

IBEW Local 46 Website Login Directions and Help

To login for the first time:

1. Go to website: www.ibew46.org
2. Click on '**Member Login**' in upper left corner.
3. Enter **USER NAME** and **PASSWORD** provided to you by dispatch.
 - a. Your User Name and Password are NOT case sensitive.
4. Click 'Login' button.
5. Once logged in, click on 'Change Password' on left hand side of page.
6. Enter new password (must be at least 6 characters and 2 numbers).
7. Click 'Change Password'.
8. Now you will be able to check your registration information, update personal information, and view and/or bid on jobs between the hours of 5:30 p.m. and 5:30 a.m. Also, every time you login from now on you will have completed your 30-day re-sign.

To re-sign online:

1. Simply login with your User Name and Password and the system automatically re-signs you. You can check your current and next re-sign dates under registration info.

Help with Website:

CAN'T LOGIN?

1. Make sure you have the correct User Name and Password. If you forgot your password you can either: a) Select 'Forgot Password' and the system will automatically email you a new one which you must enter and then once again change to a password of your choosing, or b) send an email to dispatch requesting your password. The email is dispatch1@ibew46.com.
2. Make sure that you have changed your password from the original one given to you by dispatch.
3. If you have logged in incorrectly too many times you will have to wait 15 minutes before trying to log in again.

NOT CURRENTLY REGISTERED ON ANY BOOKS?

1. If you login and get a message saying that you are not registered on any books and think you should be, you will have to come back into the hall and get re-registered before you can re-sign on line.

Miscellaneous Information:

When you are laid off, login to the website and click on your personal information to check and make sure all is correct, **especially your phone number and email address** so dispatch can reach you when you receive a call.

You should also re-sign weekly at the same time you file for your unemployment online so that you don't forget and lose your place on the out of work list.

You can also find this information on our website at: http://www.ibew46.org/member_info.html